



## OGP 2024-25-Year 1 Report - Narrative Questions

Please note - In response to the challenges many organizations face and will face as a result of the Covid-19 pandemic, we are allowing modifications for reporting on project progress. The Project Challenges section can be used to describe any challenges you have faced during this year including challenges that rose out of the mandatory closing of facilities, rescheduling or cancellation of events, etc.

### Program Goals

1. BRIEFLY describe your OGP funded project.

2. What short term or long term goals are you working on with this project?

### Project Progress and Success

3. What are the outcomes you are seeking to measure progress on your project goals?

4. In your OGP application you were asked about internal and external steps taken toward integrating and reflecting the values of CEII. Briefly outline any achievements and/or challenges on these steps thus far.

5. Optional - What was the greatest success during this project so far in impacting your organization and/or community?

### Project Challenges

6. What challenges are you facing in implementing this project, if any?

7. Do you need to modify your project and/or budget for Year 2?

☐ Yes

☐ No

If so, please contact Grants staff at 213-202-5858 or [grants@arts.lacounty.gov](mailto:grants@arts.lacounty.gov).

### Participation and Project Reach

8. Did you post on Discover LA? (Check Yes or No) If not, please explain why. Grantees are required to post publicly accessible programs and events on <http://www.discoverlosangeles.com/>. To post events on DiscoverLA.com, go to <https://www.discoverlosangeles.com/user?destination=what-to-do/events/submit> and follow the instructions.

☐ No ☐ Yes

SAVE & CONTINUE EDITING

MARK AS COMPLETE



## Year 1 Matching Expenses

0%

**Please note – in response to the challenges many organizations face and will face as a result of the COVID-19 pandemic, we are allowing modifications for reporting on project progress and expenses.**

### INSTRUCTIONS FOR FILLING OUT THE BUDGET TABLE

Enter project expenses for the FIRST YEAR of the grant period. Do not enter your organization's annual budget; only show expenses specific to the grant project. Show how expended were matched in the MATCHING FUNDS column.

Reminder: OGP funds cannot be used for catering & hospitality, fundraising, lodging, meals or travel expenses.

All OGP grants must be matched at least dollar for dollar with earned or contributed cash support. In-kind matching support is not accepted. For example, if an organization receives a \$10,000 grant, the total project costs must be at least \$20,000 and the organization must provide at least \$10,000 of the project funds from sources other than the Arts Commission.

Click "Next" to Start.

(This question is only visible to administrators)

**Total Grant Award:**

SAVE & CONTINUE EDITING

NEXT

## Year 1 Matching Expenses

100%

**Please note – in response to the challenges many organizations face and will face as a result of the COVID-19 pandemic, we are allowing modifications for reporting on project progress and expenses.**

### INSTRUCTIONS FOR FILLING OUT THE BUDGET TABLE

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(This question is only visible to administrators)

Total Grant Award:

### Identify Matching Expenditures

	OGP YEAR ONE GRANT	YEAR ONE MATCH
Grant/Match Amount	0.00	0.00

### MATCHING EXPENSES

	OGP EXPENDITURES	MATCHING EXPENSES
A. Administrative & Artistic Salaries, Fees & Fringe Subtotal	\$ <input type="text"/>	\$ <input type="text"/>
B. Marketing	\$ <input type="text"/>	\$ <input type="text"/>
C. Operations	\$ <input type="text"/>	\$ <input type="text"/>
D. Fundraising	\$ <input type="text"/>	\$ <input type="text"/>
E. Professional Development	\$ <input type="text"/>	\$ <input type="text"/>
F. Programming	\$ <input type="text"/>	\$ <input type="text"/>
G. Other Expenses	\$ <input type="text"/>	\$ <input type="text"/>

TOTAL	\$ 0	\$ 0
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	MUST BE = TO YEAR ONE GRANT	MUST BE > OR = TO YEAR ONE MATCH
Meets or Exceed Expectations?	true	true

Please provide your source(s) of Matching Funds:

Provide a detailed list of "G.Other Expenses". All additional notes are optional.

I certify that the County Grant was matched 1:1 with earned or other contributed income.

☐ Yes

PREVIOUS

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## Supplemental Materials

Please note – In response to the challenges many organizations face and will face as a result of the COVID-19 pandemic, we have reduced the number of attachments to the report.

### 1. COPY OF THANK YOU LETTER TO BOARD OF SUPERVISORS:


Grantees are required to send at least one letter to their Board Supervisors. (In Year 1) a letter of acknowledgement, thanking the Board of Supervisors for the grant and/or (In Year 2) a letter providing details about the OGP project and its impact in your community.

Letters should be sent on behalf of the executive director, board chair, or both. They should be sent directly to your County Supervisor by email. Note that your organization's district may have changed after the 2021 redistricting process. Use the link below to look up your district using your address: <https://lavote.gov/apps/precinctsmaps>

More details and address for Board of Supervisors, visit: <https://www.lacountyarts.org/funding/organizational-grant-program/manage-your-grant/grant-requirements>.

*Please note, the below upload can be skipped if the organization is planning on sending a letter only in Year 2.*

Upload copy of the sent email

 Upload a file

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MARK AS COMPLETE