

## **CIAG 2026-27 Supporting Documentation Checklist**

### **REQUIRED OF ALL APPLICANTS**

- ☐ Artistic Documentation

### **REQUIRED OF NONPROFIT APPLICANTS**

- ☐ Federal Form 990, 990-EZ or 990-N for most recently completed fiscal year ending on or after December 31, 2023
- ☐ Screenshot or certificate of “active” or “good standing” status with the California Secretary of State

### **REQUIRED OF NONPROFIT APPLICANTS WITH BUDGETS \$2M or more**

- ☐ Financial Audit for most recently completed fiscal year ending on or after December 31, 2023

### **REQUIRED OF MUNICIPALITIES AND TRIBAL GOVERNMENTS**

- ☐ Municipal departments and tribal governments must submit a reviewed financial statement or annual profit/loss and balance sheet information in lieu of 990

### **REQUIRED OF FISCALLY SPONSORED PROJECTS**

- ☐ Revenue and Expense or Profit and Loss Statement of the annual operating budget for the sponsored program (NOT the fiscal sponsor, as you have already submitted fiscal sponsor’s 990 and audit, per above)
- ☐ Model A fiscal sponsorship agreement

### **OPTIONAL/STRONGLY ENCOURAGED**

- ☐ Maximum 2 Letters of Recommendation or Reviews written within the past 12 months that speak directly to your arts programming are STRONGLY ENCOURAGED
- ☐ Sample lesson plan/agenda outlining the activities/work planned and scheduled during a workshop or class session is STRONGLY ENCOURAGED
- ☐ One piece of promotional material (Brochure, flyer, newsletters, etc.)