

WORK ORDER SOLICITATION Models and Resources for Arts Education

Project Department: Los Angeles County Department of Arts and Culture
Work Order Issue Date: July 29, 2021
Proposal Due Date: August 19, 2021
Project Dates: Short term or long term projects will take place within the period of October 2021 – June 2023, with an option to extend annually or on a month-to-month basis for up to twelve months, based on initially contracted rates, depending on needs and availability of additional funding.

1.0 PROJECT OVERVIEW

Through this work order, the Los Angeles County Department of Arts and Culture (Arts and Culture) seeks pre-qualified consultant(s) to share models, tools and resources for advancing scale, equity and quality in arts education to help build knowledge, skills and capacity among stakeholders and practitioners. Models, tools and resources may include, but are not limited to: case studies; emerging or exemplary practices; articulated curriculum and/or pedagogy; frameworks for implementation; assessment rubrics; replicable strategies and/or approaches; etc. They may address content such as, but are not limited to: diversity, equity, inclusion and anti-racism; culturally relevant and responsive arts education; intersections between arts education and social justice; strategies for supporting English Language Learners; K-12 implementation; accessibility; special education; strategies for supporting systems-impacted youth; etc.

This opportunity is only open to organizations on the LA County Department of Arts and Culture's Pre-Qualified Professional Development and Technical Assistance List, as determined through the Request for Qualifications process and list published on May 24, 2021.

2.0 BACKGROUND

2.1 The [Los Angeles County Arts Education Collective](#) (Arts Ed Collective) is the regional initiative dedicated to making the arts a core part of every child's growth and development. Established by the Los Angeles County Board of Supervisors, the initiative launched in 2002 as a partnership among five school districts. Nearly two decades later, the Arts Ed Collective represents a robust coalition that now includes 73 school districts, 5 charter school networks, a half-dozen County agencies, and hundreds of community-based organizations, teaching artists, educators, philanthropists, and advocates. Through strategies that expand arts teaching and learning, strengthen partnerships and collaborations, and increase public awareness about the importance of arts education, the Arts Ed Collective aligns efforts across the region to achieve the shared goal that all young people engage in the arts all year, every year, because the arts are fundamental to human growth and development. The initiative is coordinated by the LA County Department of Arts and Culture, is guided by a Leadership Council and an active Funders Council, and is recognized nationally as a model for collective impact in arts education.

- 2.2 In October 2020, the Board of Supervisors adopted [Los Angeles County's New Regional Blueprint for Arts Education](#) (Arts Ed Blueprint) as both an aspirational policy statement and as a roadmap for practitioners and leaders to advance youth development over the next decade. The new Arts Ed Blueprint presents strategies for establishing and sustaining:
- arts instruction for all students, across all grade levels, in all public schools;
 - expanded opportunities for arts education after school;
 - year-round community-based arts learning;
 - access to careers in the creative economy;
 - arts-based programs and services, provided in collaboration with multiple County departments, that support children, youth, and families; and
 - a prioritization of historically underserved populations.

Goal 1 of the Arts Ed Blueprint calls for developing systems and infrastructure that expand and sustain arts education for all young people, in all schools, and in all communities. Strategy 1.4.2 specifically cites the need to share exemplary models and resources – including well-established and emerging practices – so that decision makers and practitioners can recognize and advocate for high-quality, culturally relevant and responsive arts education for all young people.

Goal 2 of the Arts Ed Blueprint aims to build and strengthen partnerships and collaborations that create, expand, and leverage resources for achieving scale and equity. Strategies include cultivating joint initiatives that leverage expertise, wisdom and resources of collaborating partners (2.2.1).

- 2.3 The new Arts Ed Blueprint aligns with the Board of Supervisors' bold commitment to advancing racial and cultural equity across the region, and builds upon LA County's [Cultural Equity and Inclusion Initiative](#), [Countywide Cultural Policy](#), and [Anti-Racist Policy Agenda](#).

3.0 PROJECT TASKS AND DELIVERABLES

Through this solicitation, Arts and Culture anticipates assigning multiple contracts over the course of the project period. Contracted services will therefore include some – but not necessarily all – of the following deliverables, as appropriate:

- 3.1 engage roundtable/workgroup(s) of thought leaders to share and/or refine models, tools or resources for addressing scale, equity and/or quality in arts education;
- 3.2 convene (an) arts education professional learning community(ies) that facilitate(s) exploration, learning and collaboration around models, tools and/or resources;
- 3.3 host conversation(s) and/or panel discussion(s) to expand knowledge and awareness of models, tools and resources that address specific arts education focus areas;
- 3.4 facilitate workshop(s) which provide hands-on, interactive learning opportunities for participants to engage with and explore tools and resources;
- 3.5 document and share case studies of emerging and/or exemplary practices from in-school, afterschool, and/or community-based arts education;
- 3.6 compile and report key findings and takeaways (including participant data and feedback) emerging from or related to any contracted services.

4.0 BUDGET

Arts and Culture anticipates budgets ranging from \$1,500 to \$50,000 for any single project. A consultant may be offered multiple contracts within and across this solicitation period, at the sole discretion of Arts and Culture. Projects may also be divided into multiple phases. Contract amounts are inclusive of all costs incurred, related to, or in performance of the project, including but not limited to all equipment, tools, supplies and/or other expenses required for the performance of these services. Travel expenses are also the responsibility of consultant and will not be provided in addition to this contract amount.

The consultant's rates shall remain firm and fixed for the term of any initial or subsequent contract(s) and any extensions. A project may be extended following the initial solicitation and/or contract period, or a change notice may be prepared as deemed necessary by Arts and Culture, to incorporate additional services and/or assignments, based on initially contracted rates and/or mutually agreed-upon incremental increases, depending on needs and availability of additional funding.

5.0 SELECTION CRITERIA

Proposals will be judged on the relevance/ timeliness of the proposed topic, quality of the proposed approach, alignment of experience and approach with the goals and values of the Arts Ed Collective, and feasibility and soundness of the proposed timeline and budget.

6.0 SELECTION PROCESS

Proposals will be reviewed by a panel that may include, but not limited to, staff from Arts and Culture and Arts Ed Collective partners. Top scoring candidates may also be asked to interview as part of the selection process.

7.0 TO APPLY

Interested parties should submit a proposal, not to exceed five pages, that includes the following:

- 7.1 brief summary of the tool(s), model(s), and/or resource(s) you are proposing to share with the field, and how they help to advance the priorities of the new Arts Ed Blueprint (described in 2.2, above);
- 7.2 proposed approach, including activities and timeline, for cultivating knowledge, skills and capacity among colleagues and stakeholders using these tool(s), model(s), and/or resource(s);
- 7.3 proposed budget, including rates and estimates of other costs or fees for delivery of the project;
- 7.4 summary of qualifications and experience relevant to this project.

8.0 DEADLINE FOR APPLICATIONS

Proposals must be received at or before 5:00 pm, Pacific Standard Time (PST) on Thursday, August 19, 2021. Please email proposals to ArtsEdCollective@arts.lacounty.gov. Any materials received after the date and time specified above may be rejected and considered non-responsive.

9.0 ADDITIONAL INFORMATION

- 9.1 Questions: Questions about this Work Order should be emailed to ArtsEdCollective@arts.lacounty.gov no later than August 9, 2021. Responses to all questions submitted in writing will be posted on the Arts Ed Collective's website no later than August 12, 2021. For more information about the Arts Ed Collective, please visit <https://www.lacountyartsedcollective.org>. For additional information about the Department of Arts and Culture, please visit lacountyarts.org.
- 9.2 Late Applications: Late applications will not be considered.
- 9.3 Right to Reject Submissions: Arts and Culture reserves the right to accept or reject any and all responses received or select another consultant through another process.
- 9.4 Notification: All interested parties who submit their materials for review will receive written notification of receipt.
- 9.5 Disclaimers: This request for proposals does not constitute an offer to contract or a promise for remuneration, recognition, or any other thing. Submission of any materials in response to this request for proposals will not constitute an express or implied contract. The information contained and/or any program or event described herein may be changed, amended, modified, canceled, revoked or abandoned without notice at any time and for any reason in the sole discretion of Arts and Culture or the County of Los Angeles.
- 9.6 Contracting: Consultant selected to enter into a contract with the County of Los Angeles will be required to obtain a county vendor number and must accept the County's Standard Terms and Conditions. County reserves the right to revise the Standard Terms and Conditions and contracted organizations must accept the then-current version of said terms at the time in which it enters into contract with the Department of Arts and Culture.
- 9.7 Safer at Work: This timeline and/or the means by which the services will be delivered by Consultant will be in compliance with current Los Angeles County Safer at Work and in the Community Health Officer Orders to control the spread of COVID-19. Consultant should be prepared to conduct meetings and/or presentations over the telephone or via online video conferencing applications.
- 9.8 Inclusive Workforce: The Los Angeles County Department of Arts and Culture is committed to fostering a diverse and inclusive workforce. Diverse applicants are encouraged to apply.